

## Division of Adult Education Monthly Webinar

March 21, 2024

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### Agenda

- Announcements
  - New advisor
  - Update on ESL assessments
  - Save the date for 2024-25 Kickoff
  - Fiscal reminders
  - Data for corrections education participants
  - Evaluation of division communications
- Panel Discussion – What Makes an Effective PLC?



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### New advisor

- Welcome, Tiffani Velez!
- HSE office administrator and advisor
- 6 agencies
  - Transition over the next couple of months
    - Butler CCC
    - Goodwill of the Southern Alleghenies
    - Lincoln IU12
    - Luzerne CCC
    - Temple U
    - United Neighborhood Centers of NEPA



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ESL assessments

- Current ESL assessments extended through June 30, **2025**
  - BEST Literacy
  - BEST Plus 2.0
  - CASAS Life and Work Reading
  - CASAS Life and Work Listening



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2024-25 Kickoff

- July 30-August 2, 2024
- PaTTAN in Harrisburg
- Program administrator
  - Subgrantee program administrators strongly encouraged
  - Other staff TBD depending on content
- Notify advisor if prior commitments for any of those dates



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Fiscal items

- 3<sup>rd</sup> quarter fiscal reports due April 12
  - Reconciliation of Cash on Hand in FAI
    - If late, they suspend payments
  - Division QER to advisor
- Incentive funds
  - Not a lump sum payment; added to grant
  - We can request advance payment after FAI quarterly report is submitted



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Corrections education data

- SID numbers
  - For students who have them
- Release dates
- Can now do a data match for recidivism for federal reporting



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Evaluation of division communications

- Thank you to everyone who has completed it
- Excellent and useful feedback
- Still open if you haven't completed it



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What Makes An Effective PLC?

- Panelists
  - Alexis Smith, Beyond Literacy
  - Josh Rutledge, Lincoln IU12
  - Holly Regan, Marywood University
  - Christen Mengel, RACC



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Question 1

- What do you use to determine the basis of discussions for the PLCs? How often do you and your colleagues meet? Is it in person or remotely?

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Question 2

- What strategies, structures, or frameworks are used during the PLCs to maximize participation and feedback from the instructors? What has worked or is working well?

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Question 3

- What has been the most successful outcome of the PLCs? What has been the most challenging?

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