

## Division of Adult Education Monthly Webinar

November 16, 2023

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### Agenda

- Presentations: Retention and Persistence
- Updates
- Next Webinar



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### Presenters

- AASD Adult Education Program
  - Tina Swineford, AASD Adult Education Director, [tswineford@altoonasd.com](mailto:tswineford@altoonasd.com)
- IU1
  - Rachel Zilcosky, Program Administrator, [Rachel.Zilcosky@iu1.org](mailto:Rachel.Zilcosky@iu1.org)
  - Angela Kenes, Head Coordinator, [Angela.Kenes@iu1.org](mailto:Angela.Kenes@iu1.org)
  - Chelsea Snyder, Head Coordinator, [Chelsea.Snyder@iu1.org](mailto:Chelsea.Snyder@iu1.org)
- ProJect of Easton
  - Erin Roman, Director of Programs, [eroman@projectofeaston.org](mailto:eroman@projectofeaston.org)



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AASD Adult Education Program

Retention Intervention




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Data Dive @Jan. 10, 2023 Staff Meeting



- **July 1 - December 31 Enrollment: 45% (45/100)**
  - 25 Reportable *Not Enrolled*
  - 45 Participants *Enrolled*
- **2Q Analysis (eData Adult Instructional Hours report)**
  - *October – Dec. 2022: 25 new adults but only 8 met enrollment*
  - *What happened to the other 17?*

??? How can we meet 3Q (75%) enrollment goal, if adults aren't persisting?

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Digging Deeper

- eData Adult Instructional Hours report
  - Who are the 25?
  - When did they stop attending? Why?
- 19/25 (76%) Reportables **stopped** attending at 7hrs (the 2<sup>nd</sup> or 3<sup>rd</sup> class)
- 17/19 had an HSE goal, of which 9 were under 24yrs old (Important to note because Youth have unique needs)



Honest Reflection

1. Activity: How does it look? Feel? Sound? on a learner's first day? 1<sup>st</sup> week?
  - What do we do well? Let's ALL do it!
  - What could improve? Let's ALL adjust it!
2. Next Step: Identify 3 adjustments, to onboard new learners, that require minimal effort, but produce optimal results?

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# ProJeCt of Easton

Retention Best Practices

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## I. Open House

- ▶ Flyers throughout community and social media 3 weeks before
- ▶ Intakes and tours done that day
- ▶ Offered in Spanish and multi-language
- ▶ Snacks



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## II. Orientation

- ▶ Appointment for orientation given at open house
- ▶ On-site and Online orientations are different
- ▶ Orientation done by Case Manager that begins their program
- ▶ SMART Goals, Self-Sufficiency Rubric, Re/sec Test, Student Handbook, rack cards for all other programs, explanation of program expectations



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### V. Teacher Support

- ▶ Teachers teach transferrable skills to relate skills to real life
- ▶ Teachers make connections with students that follow through after they leave
- ▶ Teacher and case manager speak weekly regarding any new student barriers
- ▶ Teachers meet with teachers at PLCs to strategize best practices with students
- ▶ Teachers attend and implement professional development for student success and retention
- ▶ Teachers motivate students; students motivate students
- ▶ We, as a team, become their biggest cheerleader




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### Questions




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### Division updates and reminders

- New address for division
  - 607 South Drive 3E Harrisburg 17120
- FERs: funds owed LEA/PDE
  - Each FER is separate
  - Funds owed agency in one FER do not cancel out the funds owed PDE in another
- Info in HiSET, not in DiplomaSender
  - Email Whitney Newhouse, copy advisor
  - Include name of test taker, info that is missing



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Incentive funds

- Prior year state Act 143 funds
- One-time funds
- Based on data in eData as of 12/31
- Criteria
  - 1% of grant amount for meeting 50-54.99% of contracted enrollment OR
  - 2% of grant amount for meeting 55-64.99% of contracted enrollment OR
  - 3% of grant amount for meeting higher 65+% of contracted enrollment AND
- \$\$ amount/student w/EFL gain or HSE attainment.

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Use of incentive funds

- Incentive compensation for staff
  - Need to have a policy/plan for this
- Staff to attend PAACE conference
- Staff to attend other job-related conferences
- Additional investment in instructional technology
- Purchase textbooks to give students

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Additional state funds

- Recurring
- Increase for family literacy
  - Similar to increase in federal 064 for 2023-24
- Convert PT positions to FT w/benefits
  - Teachers
  - Student support coordinators
- Increase pay for existing FT teachers & student support staff
- Add more FT teachers with increased contracted enrollment

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Next webinar

- No webinar in December
- Next webinar: January 18 @ 11:00 AM
- Topic: Partnerships
  - Looking for presenters, contact your advisor

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Contact/Mission

For more information on adult education please visit PDE's website at [www.education.pa.gov](http://www.education.pa.gov)

*The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.*

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