

**Division of Adult Education Monthly Webinar**

May 18, 2023

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**Agenda**

- Carnegie Math Pathways
- Budget revisions
- Fourth Quarter QER
- FER preparation
- Clean up data
- Professional development



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**Carnegie Math Pathways**



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### Budget revisions

- Not do formal revisions in eGrants
- Email advisor if shifting more than 10%
- Move total of >10% of grant among FC & OC
  - Add up all increases
- Under-expenditure alone does not lead to a budget revision
- FERs with shifts that meet budget revision threshold without prior email communication and division approval may be disallowed



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### Fourth Quarter QER

- Corrections of prior mistakes
  - Do not change tab from previous quarters
  - Talk to advisor
- Use this report to check your floors and ceilings before submitting your FER



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### FER Preparation

- Start gathering information you will need to complete
  - Equipment approvals
  - Emails with your advisor about approved changes/purchases
- Local match
  - Describe the basis
  - Local documentation
- Career Service calculations
  - Guidelines 613.3.1.4, AA1.3.1
- More detail about FER in June webinar



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Clean up data

- Look at data checks
  - DL checkbox
  - Special needs
  - PA Secure ID near matches
  - Ex offender/institution/community
- Enter any intakes not yet entered
- Assessment
  - Posttests
  - FLIT ECE and ACIRI



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Clean up data (cont)

- IET data entry
  - Class names
  - Special program type
  - IET participation
  - Credential outcomes
- If it's not in eData it didn't happen



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Professional development wrap up tasks

- Complete evaluations
- Is your PPID # correct?
- Staff induction – has administrator completed the sign off form?
- Assessment initials



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**Questions**

- Questions?

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**Contact/Mission**

For more information on adult education please visit PDE's website at [www.education.pa.gov](http://www.education.pa.gov)

*The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.*

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