Division of Adult Education Monthly Webinar

May 18, 2023

This session is being recorded. By participating in this session, you are consenting to the recording, retention, and use of this session.

Agenda

• Carnegie Math Pathways
• Budget revisions
• Fourth Quarter QER
• FER preparation
• Clean up data
• Professional development

Carnegie Math Pathways
**Budget revisions**

- Not do formal revisions in eGrants
- Email advisor if shifting more than 10%
- Move total of >10% of grant among FC & OC
  - Add up all increases
- Under-expenditure alone does not lead to a budget revision
- FERs with shifts that meet budget revision threshold without prior email communication and division approval may be disallowed

**Fourth Quarter QER**

- Corrections of prior mistakes
  - Do not change tab from previous quarters
  - Talk to advisor
- Use this report to check your floors and ceilings before submitting your FER

**FER Preparation**

- Start gathering information you will need to complete
  - Equipment approvals
  - Emails with your advisor about approved changes/purchases
- Local match
  - Describe the basis
  - Local documentation
- Career Service calculations
  - Guidelines 613.3.1.4, AA1.3.1
- More detail about FER in June webinar
Clean up data

- Look at data checks
  - DL checkbox
  - Special needs
  - PA Secure ID near matches
  - Ex offender/institution/community
- Enter any intakes not yet entered
- Assessment
  - Posttests
  - FLIT ECE and ACIRI

Clean up data (cont)

- IET data entry
  - Class names
  - Special program type
  - IET participation
  - Credential outcomes
- If it's not in eData it didn't happen

Professional development wrap up tasks

- Complete evaluations
- Is your PPID # correct?
- Staff induction – has administrator completed the sign off form?
- Assessment initials
For more information on adult education please visit PDE’s website at www.education.pa.gov

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.