

Division of Adult Education Monthly Webinar

October 13, 2022



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Agenda

- Reminders
- Assessment
- Volunteer classroom aides



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Reminders

- Grants
 - All require authorized signatory this year
 - Except Section 243 IELCE grants
- Fiscal reports
 - Division quarterly expenditure report
 - Report expenditures
 - All agencies/grants whether money received
 - Reconciliation of Cash on Hand (aka FAI)
 - Cash received versus cash expended
 - Only if received grant funds in quarter



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Assessment

- Policy D.100
- Select appropriate assessment for student needs and instruction received
 - e.g., non-native speaker working on oral skills should be assessed with BEST Plus
- Programs may use multiple assessments

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Volunteer classroom aides

- 1692: 10% of state 064 for aides
 - IHPDS to train and support ongoing PD
 - Teachers to work with aides
 - Only when they have an aide and are working with the aide; not just additional prep time
- HSD or HSE + content knowledge
- Use program graduates!

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Any questions?

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Contact/Mission

For more information on the adult and family literacy education, please visit PDE's website at www.education.pa.gov

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.



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