


**Division of Adult Education
Monthly Webinar**

October 21, 2021




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Agenda

- Fiscal updates
- Communication with Division
- Enrollment
- Monitoring preparation
- Assessment training
- Distance resources
- Teacher competencies




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Fiscal

- GEER FERs are due October 31
 - See email September 29 from Amanda
- Fiscal reporting due dates
 - Don't be late
 - Program administrator responsibility




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Communication with Division


- Changes
 - Class schedule/sites
 - Contacts
 - Program contact
 - Agency contact
- PIT minutes
- Expenditures different from grant
- With advisor

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Enrollment


- Enrollment of 30% or greater
 - YWCA
 - Vita Education Services
 - RACC
 - Northampton
 - Literacy Pittsburgh
 - Keystone
 - Goodwill SA
 - DLP
 - CCOIC
 - Altoona

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Monitoring preparation


- Submitting documentation
- Agenda
- Focus group attendance
- Fiscal

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Assessment training

- Observations will be required starting in January
- Observations delayed – must complete by March 31




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Distance resources

- New resource added to policy D.130
– Steck Vaughn, e-book




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Teacher competencies

- Link posted on PDE website
– [Promoting Teacher Effectiveness: Adult Education Teacher Competencies](#)
- Self assessment on LINCS
– [Adult Education Teacher Competencies Self-Assessment](#)



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Contact/Mission

For more information on the adult basic and family literacy education please visit PDE's website at www.education.pa.gov

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.



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