Remote Intake and Orientation

The Distance Learning Project

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Application/Orientation Process
Online Application System

- First Step for all potential Students
- Collects most information required by eData.
  - SSN is collected during the phone interview.
- Some information reviewed during phone interview
  - Phone Number
  - Address
  - Email Address
  - Certain Demographics
Database

- Information from Online Application System imported to avoid errors.
- Allows for data tracking across multiple program years in one location.
- Assists in monitoring hours and assessments while eData system is closed.
Orientation Module

The Distance Learning Project
... any time at any place.
Interviews

Student calls after Orientation module is completed

- Verify information on application
- Get social security number
- Talk about their goals for after they have their diploma
- Discuss which test they are planning to take
- Give information about the DL101 course they will be taking
- Give next steps to the process
- Answer questions they may have
All students must complete DL 101 to continue in the Orientation process.

Three courses in Canvas—students will be placed in appropriate one for them:

- New students
- ESL students
- Returning to the program
DL101 Course

New Students - One week to complete - 12 assignments

- Learning styles
- Grit
- Problem Solving
- Study Environment
- Priorities
- Study Routine
- Time Management
- Career Interests (Complete a career survey)
- Compare and Contrast Careers
- Online Budget Analysis
- Career Goal Essay
- Compare GED and HiSET exams
DL101 Course

ESL Students - One week to complete - 8 assignments:

- Feelings toward English
- History of English
- Present Challenges in English
- Present Strengths in English
- Specific Goals and Deadlines
- Definitions
- SLRW Importance (Speaking, Listening, Reading, Writing)
- I will be content when../
Returning students - One week to complete - 5 assignments:

- Obstacles to Distance Learning
- Time Management--Eisenhower Matrix
- Zoom Meetings
- Email Etiquette
- Priorities
Poll and Questions

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