

**Division of Adult Education  
Biweekly Webinar**

April 15, 2021



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**Agenda**

- 2021-22 064 and 061 grant reminders
- Workforce training module
- Data reminders
- GEER funds
- Unexpended grant funds
- PPP recipients



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**064 & 061 reminders**

- Floors and ceilings
  - 5% cap on 2300+indirect costs in federal 064 & 061
    - Request to negotiate higher amounts; Guidelines Appendix E
  - 10% cap on 2300+indirect costs in state 064
    - Hard cap; no negotiation
  - 10% cap on 2160 in state 064
  - 5% minimum in state 064 1692



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**Cross-training module**

- Workforce Staff Training:  
– [www.workforcestafftraining.com](http://www.workforcestafftraining.com).
- *Introduction to the PA CareerLink® System: Referrals and Best Practices*
- Use with staff to support compliance with WIOA and Division Policy G.100

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**Data reminders**

- Access template is old
  - Around since 2002-03
  - Some reports may be outdated
    - “Legacy logic”
- Access template is for monitoring not final performance
  - Doesn’t include exit-based outcomes
- Official performance done by statistician

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**GEER funds**

- FERs not done yet
  - Waiting for specifics wording around reporting requirements
  - Review reporting assurances in grant
- Have until September 30, 2021 to expend

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**PPP funds**

- PPP fund recipients
  - Funds were not needed for division-funded activities because both 2019-20 and 2020-21 were fully funded
  - Must return grant funds that were supplanted by PPP funds for division-funded activities
    - May NOT use those funds for other purposes

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**Other unexpended funds**

- Same rules as always
  - Must not purchase items for use in next PY
  - Must get approval for any unbudgeted purchases in 4<sup>th</sup> Q (April-June)
    - Solid rationale; show need for current year
  - Division will disallow unapproved expenditures
  - Plan to return funds

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**Contact/Mission**

For more information on adult education and family literacy, please visit PDE's website at [www.education.pa.gov](http://www.education.pa.gov)

*The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.*

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