



2021-22 064 and 061 Grant Continuation

April 1, 2021



3/31/2021

1

General

- Open date: April 5, 2021
- Due date: May 3, 2021
- Goal = complete PDE review by June 30
- Comptroller will not review until after July 1
 - Federal grant award notification received
 - State budget passed
- Funding notification letters coming soon



3/31/2021

2

064 conditions

- Initial: level funding, same contracted enrollment
- Conditions based on data in eData by 4/15
- Criteria for determining amounts and conditions
 - Contract compliance, incl. success in meeting contracted enrollment and providing the contracted services
 - Sufficient progress in meeting performance standards
 - Evidence of continuous program improvement
 - Compliance w/fiscal and programmatic policies and guidelines
 - Amount of the appropriation



3/31/2021

3

PY 2021 22 Services

- Timely assessment
- Continue to use remote and distance learning options
- Enrollment AND intensity of services AND retention AND outcomes
- Continued poor progress = possible reduction in grant amount mid-year



3/31/2021

4

4

OTP

- Level funding = same number of active tutors proposed in original grant
- If you cannot do it, contact us to reduce or eliminate OTP grant
- Possible loss of funding during 2021-22 if program does not have sufficient active tutors



3/31/2021

5

5

Avoid mistakes

- Read the *Agency Information and Budget Submission Guidelines for Program Year (PY) 2021-22*
- Look at comments from last year; don't make same errors



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6

6

Grant reminders

- Agency Activity Summary
 - Enter a value in all open cells
 - Use 0; don't leave blank
 - To change numbers, delete and re-enter
 - Can't just highlight and type over
 - Distribution of students based on Table 4
 - Distribution of funds align with that of students
 - Increase in institutional, discuss with advisor
 - Update the narrative



3/31/2021

7

7

Budgets

- Review Program Guidelines section 600 prior to completing the budgets; share with anyone else completing the budget
 - 603 Allowability, reasonable, necessary
 - 604 Floor and ceilings
 - 607/608 Function and Object codes
 - FC 2200 – only for IHPDS
 - Equipment – has useful life that extends beyond program year; requires inventory management
 - Separate tech supplies from office supplies



3/31/2021

8

8

Budgets cont.

- Budget Guide at end of guidelines
 - Allowable/unallowable FC/OC combinations
- FICA – must be within \$1.00
- Contracted Services – Must have the name of the entity you are contracting with
- PACL infrastructure costs contributions
 - Required with federal 064
 - If use local funds or in kind, add a comment in text box in Contracted Services



3/31/2021

9

9

064 Any Questions?



3/31/2021

10

10

061

- Level funding
- IELCE and IET outcome targets
 - Proposed now
 - Final determined later
- Class schedule: new
 - Narrative question
 - Three types of classes: in-person, hybrid, remote



3/31/2021

11

11

061 Budget

- Split out staff time working on IELCE and IET activities
 - Program planning
 - Lesson planning
 - Instruction
- PA CareerLink infrastructure cost contributions required
 - Add note if use local funds or in kind



3/31/2021

12

12

Contact/Mission

For more information on adult education and family literacy, please visit PDE's website at www.education.pa.gov

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.



3/31/2021

13
