Activity Plan

Complete this Professional Learning Community Activity Plan and upload into the team room of your agency CPI Hub. This plan should include the steps required to complete Activity #1 on your agency’s Program Improvement - Professional Development OBJECTIVE Worksheet. This Activity Plan will use ELA document #5 Checklist to Guide English Language Arts/Literacy Lesson Development Template and the math document HO-2, Checklist to Guide Mathematics Lesson Development and Revision as resources.

This PLC Activity Plan will support the following three goals:

a. Structure the PLC for your PY

b. Analyze one or more resource(s) using the tools and supplement the resource(s) to improve alignment with CCRS (anchor and level)

c. Identify/create/revise supplemental lessons for the resource(s)

d. Use the lesson study protocol on the lesson of “c” above.

Steps to complete the Professional Learning Community Activity Plan:

1. Disseminate information from Summer Institute/professional development
2. Identify Objective #1 and Goal #1 from your agency’s Program Improvement - Professional Development OBJECTIVE Worksheet
3. Identify Professional Learning Community members
4. Identify resource(s) for goals “b” and “c” listed above
5. Identify the meeting structure
6. Identify roles, responsibilities (assign tasks), and timeline for the activities of the Professional Learning Community.

**Professional Learning Community Activity Plan**

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| **Agency** |
| **Resource(s) to be analyzed and aligned** |
| **Roles and responsibilities of members** |
| **Meeting structure** |
| **Tasks, assignments, and timeline** |
| **Logistical concerns** |