

## Division of Adult Education Monthly Webinar

June 12, 2025

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### Agenda

- CDL IET
- Assessment updates
- End of year reminders
- PY 2025-26 Kickoff
- Retirements



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### CDL IET

- Chrissie Klinger, IET TA Project  
– [cok5111@psu.edu](mailto:cok5111@psu.edu)



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### 2025-26 ABE assessment updates

- Approved for all
  - TABE 13 & 14: Reading, Math, Language
  - CASAS Reading GOALS 2
  - CASAS Math GOALS 2
- Must use with new students & continuing students w/o a valid assessment from 2024-25 to roll over
  - Exception: May administer CASAS Reading GOALS as pretest July 1-Sept. 30.



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### 2025-26 ABE assessment updates

- Approved for **continuing students only**
  - TABE 11 & 12
  - CASAS Reading GOALS
- If you want to use, you must roll over a valid 2024-25 test as pretest
  - Exception for Reading GOALS: 7/1-9/30/25
- May posttest with “old” or may transition to “new” immediately



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### 2025-26 ESL assessment reminders

- Approved for 2025-26; can roll over
  - BEST Literacy 2.0 (ESL Levels 1-3 only)
  - BEST Plus 3.0
  - CASAS STEPS
    - Reading
    - Listening
- **Not approved** for 25-26; cannot roll over
  - BEST Literacy
  - BEST Plus 2.0
  - CASAS Life & Work Reading & Listening



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### Assessment trainings

- New trainings for TABE and CASAS
  - Initial certification
  - Recertification
- Partners training



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### End of year data entry

- eData support webinar on June 11
- July 15
  - Last day to enter data
  - Last day to export data
- Data Quality Validation Form
  - In Policy C.130 on PDE website
  - Due to advisor July 25
  - Fill and Sign PDF



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### Entering secondary outcomes

- Enter other student outcomes in eData
  - Outcomes tab>Secondary Outcome Measures
  - Agency Specific Goals tab
    - Agency Specific Goals
    - Adult Specific Goals
  - Not mandatory
  - Not used for agency performance
  - Additional information for us to share



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### 2024-25 Final expenditure reports

- Available in July; due August 15
- Move more than 10% b/w FC and OC
  - Use 4<sup>th</sup> qtr. Division QER
  - Email budget revision request to advisor before submitting FER
    - No budget revisions in eGrants
- Fed 064, 061, 099: revised request to negotiate admin costs if needed
  - Guidelines Appendix E



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### 2024-25 FERs: Reminders

- Descriptions should be detailed
- Purchased equipment: must provide justification for purchase in textbox
- Expenditures not in original budget but discussed/approved by advisor
  - Use textbox or Message Board to add that information referring to email or phone call



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### 2024-25 FERs: floors & ceilings

- Federal 064, 061, 099
  - 2300+indirect: 5% of grant or negotiated
  - Local match
- State 064, 054, 259
  - 2160 and 2300+indirects: cap of 10% of grant amt.



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### 2024-25 FERs: Infrastructure costs

- Fed & State 064, 061, 054, 259
- In Contracted Services
  - Enter infrastructure cost contributions and shared personnel costs separately
  - Name is the name of the LWDB
  - Description: clearly state infrastructure or shared personnel costs
- In Infrastructure Costs section, do not include shared personnel costs
  - Only contributions paid from that grant



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### 2024-25 FERs: Career services

- Federal 064 and 061 funds only
- Explanation in FER
- Related information
  - Guidelines 613.3.1.4 (calculation tips)
  - Guidelines AA1.3.1 (list of career services)



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### 2024-25 FERs: Double check

- Part II - Final Report Details
  - Total Receipts must match FAI
  - Total Expenditure must match total in Budget Summary *to the penny*
- Agency Activity Summary & Counties
  - Budgeted Amount: Amounts from the grant
  - Actual expenditures
    - How funds actually spent
    - Total must match total in Budget Summary



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### 2024-25 FER payments

- Agency owes PDE funds
  - Hold checks until FER is approved
    - Whitney will contact you to request check
  - Separate check for each grant
- Federal 064 & State 064 funds do not cancel each other out



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### 2025-26 Kickoff

- Program admin/rep. must attend both days
  - Bring 2-3 additional staff
    - Determine which ones to attend
    - Different may attend each day
  - Program admin from subgrantees should attend.
- July 22 10AM-4PM; July 23 9AM-12:30PM
- Registration coming
  - Each person registers separately
  - Select breakout session



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### 2025-26 monthly webinars

- Third Thursday at 11 AM
- None in July
- I will send a new Teams meeting to program contacts
  - You may forward to other staff
    - When they click Accept, they are added to the appointment



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## Questions

- Questions



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## Retirements

# CONGRATULATIONS!

Thank you so much for your service to the field of adult education and family literacy and for your dedication to your students!

We wish you all the best.



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## Contact/Mission

For more information on adult education and family literacy, please visit PDE's website at [www.education.pa.gov](http://www.education.pa.gov)

*The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.*



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