

No other recording of this session is allowed.

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Welcome!

The Professional Development System

- **Professional Learning Opportunities Project (ProLO)**
- **Technology Project and Communications Project**
- **Digital Literacy and Distance Education (DLDE)**
- **Management Information System Project (MIS)**
- **Workforce Development System Liaison Project (WDSL) and Integrated Education and Training Project (IET)**



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Professional Learning Opportunities Project (ProLO)

Chelsea DeLeo

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Customized Professional Development Opportunities

1. Student work protocol

2. Resource alignment and lesson revision

3. Lesson study

4. Peer observation

5. Teaching Skills That Matter in Adult Education

6. English Language Proficiency Standards

7. Instructional Routines for Transitioning ELLs

8. Evidence-Based Reading Strategies

9. Reading Instruction Strategies for Beginning ELLs

10. Working with ELLs: The Role of Formative Assessment

11. Using Assessment to Inform Instruction

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1. Student Work Protocol

- Analyzing the demand of the assignment within the lesson
- Choosing the best matching standard
- Analyzing the student work
- Strengthening the assignments

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2. Lesson Revision and Resource Alignment

- Evaluating and aligning resources to the standards
- Evaluating and revising lessons so that they are aligned to the standards

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3. Lesson Study

- Walks participants through the steps of creating standards-aligned lessons to meet explicit instructional goals

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4. Peer Observation Process

Resources:

- [Best Practices for Classroom Observation: A Guide for the Observer](#)
- [Overview of Critical Friends Model](#)
- [Critical Friends Feedback Checklist](#)

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5. Teaching Skills That Matter in Adult Education

Overview

- Programs that apply to participate will choose one or two content areas to focus on from the following: Civics, Digital Literacy, Health Literacy, Financial Literacy, and/or Workforce Preparation.
- Instructors will work with a coach to learn how to use three instructional approaches (Integrated and Contextualized Instruction, Problem-Based Learning, and Project-Based Learning) and integrate nine highly relevant transition skills through guided study, activities, and lesson plan implementation through a set of at least four coached workshops.
- Lesson plan discussion, adaptation, implementation, and debriefing lessons will form a large portion of professional learning.

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6. English Language Proficiency Standards

This training has been updated to a customized approach rather than a scheduled statewide series of webinars (as previously offered). PLCs will meet at least four times with a coach and follow this process:

- Complete the ELPS Overview Module in the PD Portal.
- Use a reflection tool to select two to four standards to focus on.
- Receive training and learn about instructional routines that align with selected standards.
- Implement instructional routines between meetings.
- Meet once with colleagues from across the state to discuss implementation of instructional routines.

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7. Instructional Routines for Transitioning ELLs

Coaching focused on enhancing lessons with instructional routines that increase rigor and provide scaffolding for English learners (ELs) who are transitioning into ABE classes or are already in ABE classes.

- This includes ELA and math.
- Routines can be integrated into agency PI-PD objectives and PLCs with support from a coach.
- Course of coaching can be adapted for individual agency needs and goals.
- Talk with your consultant if interested.

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8. Evidence-Based Reading Strategies

Focus on evidence-based instructional strategies for teaching reading to beginning-, intermediate-, and advanced-level ABE learners. Participants will learn how to assess learners in the four components of reading; plan evidence-based lessons and activities that are aligned to the College and Career Readiness Standards; and address specific learner needs. Participants will also learn how to monitor student progress through formative assessment.

- Reading strategies can be integrated into agency PI-PD objectives and PLCs with support from a coach.
- Course of coaching can be adapted for individual agency needs and goals.
- Talk with your consultant if interested.

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9. Reading Instruction Strategies for Beginning ELLs

- ESL instructors serving emergent readers
- Supports creation of lesson plan
- Asynchronous with coaching support
- Can be done in teams or individually

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10. Working with ELLs: The Role of Formative Assessment

- Meant for ABE or ESL instructors
- Expands understanding of formative assessment
- Suggests strategies for designing assessments
- Offered synchronously with coaching support
- Can be done in teams, or individually

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11. Using Assessment to Inform Instruction

- Review various data sources within the scope of assessment
- Analyze potential changes to instruction
- Offered asynchronously with coaching support
- Can be done in teams, or individually

PI-PD Planning Reminders

These resources can be found in Program PD Team course in PD Portal AFTER Friday, June 13, 2025:

- PI-PD template
- PI-PD example plan

The Program PD Team will meet with their agency consultant and other PDS members to review a draft of the PI-PD plan.

Please send a PI-PD draft to your consultant at LEAST two weeks before your scheduled meeting!

The final PI-PD plan is due Tuesday, September 2, 2025.
Send to your ProLO consultant.

ProLO Consultants

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PAAER
PA Adult Education Resources

Communications Project

Matthew Manfred

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Division Webinars on the PAAER Website



Administration • Teaching • eData • Workforce/Career Pathways • Professional Development •

Program Year 2024-25 Division Webinar Recordings and Slides

The Pennsylvania Department of Education, Division of Adult Education, hosts webinars and calls to share program guidelines, policies, and updates. Program administrators will receive an email with the link to join. Recordings of past years' webinars can be found on the [YouTube playlist](#).

Use our [job aid](#) that has instructions for finding the captions, transcript, and chapters of the Division webinar recordings on YouTube.

Date	Presentation Slides & Recording
July 18, 2024	PDF slides Recording
August 15, 2024	PDF slides Recording
September 19, 2024	PDF slides Recording
OER slides Graduation Path slides	

Technology Planning Webinars

The Distance Education Technical Assistance Project offered a series of webinars in September and October of 2020 to support agencies in identifying priorities for technology planning. Each webinar focused on specific areas to improve through the use of technology. Links to the recordings of each webinar can be found below.

Date	Topic
September 15, 2020	Communication: This webinar provided examples of how technology can be used to make communication with staff, students, and your community more effective and efficient. Communication Webinar Recording
September 29, 2020	Student Intake and Orientation: This webinar provided examples of how

Administrator Webinar and Meetings page

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Subscribe to our mailing list

Encourage staff and volunteers to join the PAAER mailing list to receive:

- Monthly newsletter
- Updates from the Professional Development System projects
- Funding opportunity announcements



[Join the mailing list](#)

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Getting messages to your inbox


Check these folders if you don't see the monthly newsletter:

- Promotions (Gmail)
- Other inbox (Microsoft)
- Spam or Junk folder

Contact Matt Manfred at mjmanfred@tiu11.org if you aren't receiving our emails or to verify that your name is on our mailing list.




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Technology Project

Bethaney Coldren and Kellen Sines


How do I find upcoming professional development?




PDS Professional Learning Schedule on PAAER website



Upcoming PD monthly email



PD Portal Catalog



Ask a PDS project team member

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PD Portal Reports

Administrators

Tutor Coordinators

IHPDS

Directions:

- Log into the PD Portal.
- Click on the gear icon.
- Click on New Reports.
- Click on Custom Reports Builder.


Contact PD Portal Tech Support at pdportal@tiu11.org if you need any assistance with your reports.

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Digital Literacy and Distance Education Project (DLDE)

Chuck Klinger


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Digital Literacy and Distance Education Support



Supporting digital literacy/resilience in students



Supporting digital literacy/resilience in staff



Maximizing impact of distance learning

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Supporting Digital Literacy/Resilience in Students

Key Resources

- Digital Literacy Skills Checklist
- Digital Literacy Skills Assessment
- Resources aligned to DL Skills Checklist

Courses

- Introduction to Workforce Preparation Skills
- Digital Resilience in the American Workforce (DRAW)
- Building Learners’ Digital Skills Using Instructional Routines
- Google Applied Digital Skills

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Supporting Digital Literacy/Resilience in Staff

Key Resources

- Digital Literacy Competencies for Educators
- Resources aligned to DL Competencies for Educators
- DL Competencies Self-Assessment

Courses

- Google Applied Digital Skills and Certified Educator courses
- Building Your Digital Skills

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Maximizing the Impact of Distance Learning


Key Resources


- IDEAL Distance & Blended Learning Handbook
- Student-Facing Tools
- Searchable Distance Learning Curriculum Catalog
- Supplemental Distance Learning Lessons


Courses


- Using a Learning Management System
- Intake and Orientation for Distance Learning
- Improving Distance Learning Instruction
- Improving Real-Time Remote Instruction
- Designing Supplemental Distance Lessons


Other Support

 **Site-specific support**

 **Digital literacy specialist CoP**

 **Maker-space activities**

 **Planning tools**

 **Customized professional development**

DLDE Team

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 **PAAER**
PA Adult Education Resources


Management Information System
Project (MIS)

Michael McCarty


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eData Tech Support (MIS Project)




Provide technical assistance and support for agency data collection, data entry, and data analysis.



Facilitate monthly and annual webinars.




Provide phone call, email, and Zoom technical support.




Develop documentation and tools available on PAAER site (including modules).

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eData and Data Courses



Introduction to eData (monthly September through April)



Improving Your Agency's Data Quality



Data Detective (Fall 2025)

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MIS Team

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eData Tech Support

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PA Adult Education Resources

Workforce Development System
Liaison Project (WDSL) and
Integrated Education and Training
Project (IET)

Chrissie Klinger, Loretta Lininger, and
Alexis Vang

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5/15/25

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Alexis Vang
Student Support Coordinator
Support



Chrissie Klinger
Corrections and Reentry Support and
Cross-Training Support



Loretta Lininger
Program Administrator Support

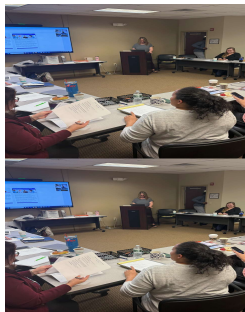
Workforce Development System Liaison Project (WDSL)

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Professional Development Support from WDSL Project

- PD Portal course facilitation for administrator, student support coordinator, corrections and reentry services, and workforce preparation skills courses
- Customized technical assistance
- Networking sessions (Title II representatives to the local workforce development boards, SSCs, program administrators) to support program improvement plans and PI-PD plans
- Mental Health First Aid
- Workforce Staff Training cross-training development and facilitation



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Allison Ludlow
Project Consultant



Chrissie Klinger
Project Director

Integrated Education and Training Project (IET)

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Professional Development Support from IET Project

- IET course facilitation
- Customized technical assistance for IET and other accelerated programming
- Networking sessions for current and potential IET program directors and staff



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