2021-22 064 and 061 Grant Continuation

April 1, 2021

3/31/2021	Department of Education
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General

- Open date: April 5, 2021
- Due date: May 3, 2021
- Goal = complete PDE review by June 30
- Comptroller will not review until after July 1

 Federal grant award notification received
 State budget passed
- · Funding notification letters coming soon



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► 064 conditions

- · Initial: level funding, same contracted enrollment
- Conditions based on data in eData by 4/15
- · Criteria for determining amounts and conditions
 - Contract compliance, incl. success in meeting contracted enrollment and providing the contracted services
 - Sufficient progress in meeting performance standards
 - Evidence of continuous program improvement
 Compliance w/fiscal and programmatic policies and
 - guidelines
 - Amount of the appropriation



► PY 2021 22 Services

- · Timely assessment
- Continue to use remote and distance learning options
- Enrollment AND intensity of services AND retention AND outcomes
- Continued poor progress = possible reduction in grant amount mid-year

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► OTP

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- Level funding = same number of active tutors proposed in original grant
- If you cannot do it, contact us to reduce or eliminate OTP grant
- Possible loss of funding during 2021-22 if program does not have sufficient active tutors



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Avoid mistakes

- Read the Agency Information and Budget Submission Guidelines for Program Year (PY) 2021-22
- Look at comments from last year; don't make same errors



Grant reminders

- Agency Activity Summary
 - Enter a value in all open cells
 Use 0; don't leave blank
 - To change numbers, delete and re-enter
 Can't just highlight and type over
 - Distribution of students based on Table 4
 - Distribution of funds align with that of students
 - Increase in institutional, discuss with advisor
 - Update the narrative



Budgets

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- Review Program Guidelines section 600 prior to completing the budgets; share with anyone else completing the budget
 - 603 Allowability, reasonable, necessary
 - 604 Floor and ceilings
 - 607/608 Function and Object codes
 - FC 2200 only for IHPDS
 - Equipment has useful life that extends beyond program year; requires inventory management
 - Separate tech supplies from office supplies

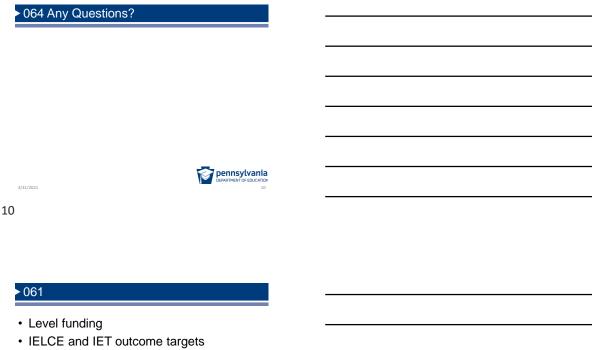


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Budgets cont.

- Budget Guide at end of guidelines
 Allowable/unallowable FC/OC combinations
- FICA must be within \$1.00
- Contracted Services Must have the name of the entity you are contracting with
- PACL infrastructure costs contributions
 - Required with federal 064
 - If use local funds or in kind, add a comment in text box in Contracted Services





- Proposed now
- Final determined later
- · Class schedule: new
 - Narrative question
 - Three types of classes: in-person, hybrid, remote



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061 Budget

- Split out staff time working on IELCE and IET activities
 - Program planning
 - Lesson planning
 - Instruction
- PA CareerLink infrastructure cost contributions required
 - Add note if use local funds or in kind



Contact/Mission

For more information on adult education and family literacy, please visit PDE's website at <u>www.education.pa.gov</u>

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.





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