

Division of Adult Education Monthly Webinar

November 20, 2025

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Agenda

- PA Foundation Skills presentation
- MSG review
- Policy G.100 review
- Data awareness campaign
- DiplomaSender update
- SNAP



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Employment outcomes

- WIOA has 3 employment outcomes
 - Employment in 2nd quarter after exit
 - Median wage in 2nd quarter after exit
 - Employment in 4th quarter after exit
- Accountability for employment outcomes
 - October 2025: Employment Q2 after exit
 - More next year???



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How do we impact employment?

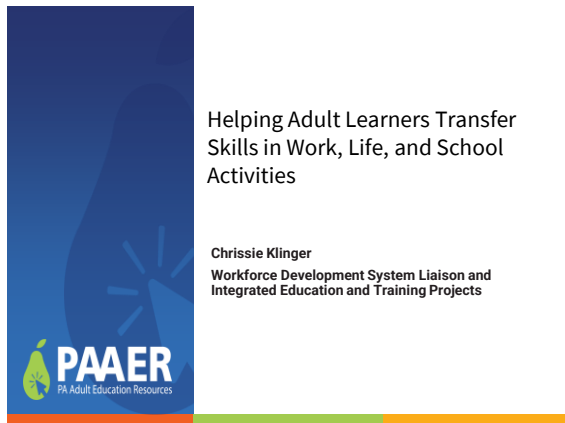
- Integrate workforce preparation activities into instruction
 - PA Foundation Skills
- Transition student support
 - Allowable career service
 - Collaboration with workforce development system partners



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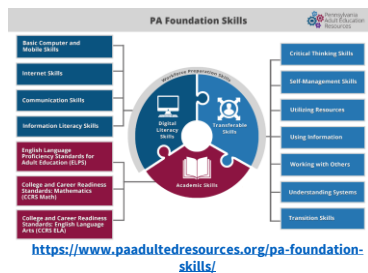
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PA Foundation Skills



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Transferable Skill: Working With Others

5. Working with Others

Interacts, cooperates, collaborates, and manages conflicts with other people within a team or organization to complete tasks and achieve shared goals.

#	Competency	Indicators
5.1	Works effectively in teams.	<input type="checkbox"/> Understands personal roles and responsibilities when collaborating as a team. <input type="checkbox"/> Demonstrates when and how to seek feedback from team members. <input type="checkbox"/> Listens attentively, considers different viewpoints, and responds respectfully to team members. <input type="checkbox"/> Interprets verbal and nonverbal communication efforts of others correctly. <input type="checkbox"/> Avoids use of stereotypical language and comments.

<https://www.paadultedresources.org/pa-foundation-skills/>

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Competency 5.1-Works Effectively in Teams



Work- You get along with other team members, solve problems together, and work toward a shared goal of reducing safety incidents over one month.



Life- You and your children work together to make dinner and clean up.



School- You work with other classmates to complete a project to compare two different loan options for a car and determine which loan option is better and why.

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Transferable Skills in Action in the Adult Education Classroom

- Self-management-** Attendance procedures mirroring workforce procedures
- Utilizing Resources-** Pre-lesson activities
- Critical Thinking-** Integrated lessons
- Using Information-** Exit tickets
- Transition Skills-** Post-lesson activities

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Transferable Skills in Action Beyond the Classroom



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Connections to Outcomes

- **Career awareness-** [O*NET](#)
- **Career exploration-** Transferable Skills Self-Reflection located on [PAAER website](#)
- **Career planning-** SMART Goal Setting with Action Steps
- **Track skill development inside and outside of the classroom-** Help Sheet located on [PAAER website](#)
- **Make referrals to partners for employment support-** Title III, Title I, other community resources
- **Obtain employment-** On-the-Job Training (OJT), apprenticeships, opportunities to progress along a career pathway
- **Maintain employment-** Transferable skills' routines and conversations
- **Progress along a career pathway-** [Career pathway mapping](#), additional support from [PA CareerLink®](#)

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Support for Adult Education Practitioners

Programs we have supported:

- Literacy Pittsburgh
- United Neighborhood Centers
- Delaware County Literacy Council
- Reading Area Community College
- Literacy Council of Reading Berks
- Tri-County OIC
- Keystone Opportunity Center
- Lehigh Carbon Community College
- Northampton Community College
- Lancaster Lebanon IU13

Introduction to Workforce Preparation Skills on-demand course in [PD Portal](#)

Curriculum and lesson plan support (including [posters](#) for classrooms)

WDSL staff modeling activities to adult education staff

Integrated Education and Training development [support](#)

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Transferable Skills Support for Adult Education Practitioners



Loretta Lininger
lm1160@psu.edu
 WDSL Project



Chrissie Klinger
cok5111@psu.edu
 WDSL and IET Projects

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MSG options used in PA: any participant

- EFL gain (must happen during PY)
 - 1a: Pre/post-test
 - 1c: Enroll in PS ed/training after starting AE
 - 1d: Pass a HSE subtest after starting AE
- Attain HSE credential



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Postsecondary enrollment for MSG

- Use the current year's form
 - Preferably form from eData
- Submit throughout the year
 - Submit electronically; keep original in files
 - Include program name in file name
 - For MSG, enrollment must be by June 30 & we need forms by mid-August at latest



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MSG options: IET & Workplace literacy only

- MSG type 4
 - Satisfactory or better progress report, toward established milestones, from an employer or training provider who is providing training
- MSG type 5
 - Successfully passing an exam that is required for a particular occupation or progress in attaining technical or occupational skills, as evidenced by trade-related benchmarks



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Documenting MSG types 4 & 5

- Class must have appropriate Special Program Type
 - IET with credential, IET without credential, or Workplace literacy
- Documenting MSG
 - In eData: IET/WPL/PS Credential Outcomes tab
 - Have evidence locally in student file



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G.100 review

- Adult Education and the Workforce Development System
 - Delegates roles & responsibilities of one-stop partners to 064 & 061 grantees
 - Main grantee + subgrantee(s) = “grantee” for purposes of this policy
 - Consortium decides how each consortium member will participate



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Data awareness campaign reminders

- All recipients of Division grant funds must participate
 - Consortium can decide how subgrantees participate
- Required team
 - Program admin in leadership/coordinator role
 - Data quality specialist
 - One additional person if so desired
- Registration
 - Link sent in email from 11/14
 - Register by December 1, 2025



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DiplomaSender update

- Test takers who pass HSE using online proctoring will need to provide documentation of PA residency before they will get the credential
 - Valid driver's license/state photo ID
 - Recent utility bill, pay stub, credit card statement with test taker name and address



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SNAP update

- "Work requirements"
 - 20 hrs./wk. (80 hrs./mo.)
- Commonwealth must determine
 - What activities qualify to meet work requirements
 - How SNAP recipients will report



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► Contact/Mission

For more information on adult education and family literacy, please visit PDE's website at www.education.pa.gov

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.



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