Division of Adult Education
Monthly Webinar

January 15, 2026
This session is being recorded. By participating in
this session, you are consenting to the recording,
retention, and use of this session.
No other recording of this session is allowed.

Pennsylvania
Department of Education

1/14/2026   1

1

Agenda

- Division updates & reminders
- Performance Accountability Policy
  – PPIP vs. Corrective Action Plan

Pennsylvania
Department of Education

1/14/2026   2

2

Incentive funds

- Unexpended prior year state funds
- State 064, 054, 259
- Using data pulled 1/2/26, 6:00 PM
- 55% of contracted enrollment
  – 259: also 55% of contracted tutors
- TBD amount for each student w/1+ MSG
- Any allowable expenditures

Pennsylvania
Department of Education

1/14/2026   3

3

Additional state funds

- Funds remaining after incentive funds
  - Increase in cost of current group insurance benefits
  - Increase in cost of rent for current classroom space
  - Registration & travel for 2026 PAACE conference
  - Registration & travel for 2026 PWDA conference
  - Additional hotspot access
  - Additional classes to address waiting lists

Pennsylvania
Department of Education

1/14/2026   4

4

Updates/Reminders

- Enter all program staff in eData
  - Paid and volunteer
  - Ensure accurate Adult Ed. Experience
  - NRS Table 7: Adult Education Personnel
    - Administrative/Supervisory/Ancillary Services
    - Counselors
    - Paraprofessionals
    - Teachers

Pennsylvania
Department of Education

1/14/2026   5

5

Administrative Documents webpage

- Policy C.135 outdated
- Documents <10 pages being converted to webpages
  - Uncertain timeline

Pennsylvania
Department of Education

1/14/2026   6

6

Grant competitions

- State leadership, Tutoring Program for Adults, Section 243 IELCE
- Check Adult Basic and Family Literacy Education Grants | Department of Education | Commonwealth of Pennsylvania regularly

Pennsylvania
Department of Education

1/14/2026   7

7

Section 243 IELCE grants

- Greater flexibility than prior grant cycles
- Integrated English Literacy and Civics Education activities required
- Flexibility in "providing access to IET"
- Encourage consortia

Pennsylvania
Department of Education

1/14/2026   8

8

Performance Accountability Policy

- Purpose
  – Support the success of grantees and subgrantees
  – Early identification of potential agency performance-related issues
  – Support grantees with timely resolutions of those issues

Pennsylvania
Department of Education

1/14/2026   9

9

Performance Accountability Policy: Criteria

- Accountability Criteria
  - Failure to meet performance targets based on state targets
  - Failure to be on track to meet the performance targets
    - Determined by performance criteria and percentages for enrollment and MSGs of the current program year for the 2026-27 grant continuation year

Pennsylvania Department of Education

1/14/2026   10

10

Performance Accountability Policy: Strategies

- Performance Intervention Strategies
  - Program Performance Improvement Plan (PPIP)
  - Individualized technical assistance
  - Frequent grant process reviews
  - Other interventions deemed necessary

Pennsylvania Department of Education

1/14/2026   11

11

Program Performance Improvement Plan (PPIP)

- Overview
  - Document that outline steps and actions grantees establish to correct areas of performance deficiency
  - SMART Goals
  - Root causes and barriers
  - Resources
  - Timelines
  - Feedback

Pennsylvania Department of Education

1/14/2026   12

12

Elements of the PPIP

- Challenge/Need Statement
- Objectives
- Activities (Actions)
- Responsible parties
- Outcomes
- Timeline
- Performance Measures/Evaluation Plan
- Budget and Funding Implications

Pennsylvania Department of Education

1/14/2026   13

13

PPIP vs. Correction Action Plan

- PPIP
  - Based on performance data and annual risk analysis, formal or targeted monitoring, or ongoing desk monitoring
  - Time-sensitive
  - Grant conditions

Pennsylvania Department of Education

1/14/2026   14

14

PPIP vs. Correction Action Plan (2)

- Correction Action Plan
  - Based on formal or targeted monitoring reviews and ongoing desk monitoring
  - Addresses actions related to findings and conditions of non-compliance discovered during a monitoring review
  - Not completed until all findings have been addressed

Pennsylvania Department of Education

1/14/2026   15

15

PPIP vs. Correction Action Plan Comparison

Feature	Program Performance Improvement Plan (PPIP)	Corrective Action Plan (CAP)
Purpose	To help the program get back on **track**.	To address non-compliance.
Cause	Lagging outcomes or missed benchmarks (e.g., enrollment, skill gains).	Findings based on based on review of agency documents and meetings with the agency and program staff.
Measure	Addresses failure to meet enrollment and performance targets.	Addresses specific compliance or management issues.
Ramifications	Conditions placed on grant if non-compliant items are not addressed. May impact funding	Conditions placed on grant if non-compliant items are not addressed. May impact funding

Pennsylvania
Department of Education

1/14/2026   16

16

Questions?

Pennsylvania
Department of Education

1/14/2026   17

17

Contact/Mission

For more information on adult education and family literacy, please visit PDE's website at www.education.pa.gov

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.

Pennsylvania
Department of Education

1/14/2026   18

18