Division of Adult Education Bimonthly Update Webinar

May 20, 2019

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Agenda

- High school equivalency
- Professional development
- Kickoffs
- Data entry
- 2019-20 grants

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HiSET

- Connecting Adult Learners to Your Program

- www.surveyresearchonline.com/se/7321E7ED5ED7CACA

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Professional Development

- Staff induction – Guidelines section 502
- Assessment training
  - PA TABE 11&12 training
  - PA CASAS training
- Institute completion PY 18-19
- Institutes PY 19-20
  - STAR - participation
  - ANI - participation
  - Data - for administrators and data quality specialists

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PD – Year Two of Institutes

- ANI - lesson study with peer observation
- STAR - lesson study with peer observation
- Family Literacy - lesson study with peer observation
- ELPS -
  – enhancement activities, alignment activities, peer observation
  – create, implement, and reflect on 3 ELPS-aligned lesson plans

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2019-20 Kickoffs

- IELCE: July 24, Malvern PaTTAN
- Family Lit: August 6, Harrisburg PaTTAN
- Adult Ed: August 8, Harrisburg PaTTAN
- Data Institute: August 7, Harrisburg PaTTAN

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Data entry-supplemental distance learning

- On Adult Details page
  - Check the Distance Learner checkbox
  - Select "Provided by Local Program"
- Class to record supplemental distance learning participation
  - Service = Distance Learning
  - Special Program Type = Distance Learning
- Do not add hours in students' face to face classes

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Data entry: volunteer classroom aides

- Must enter all volunteer classroom aides

- Must enter classroom aides' time

- Assign aides to classes to enter and track hours

- Staff Details>Primary Position = Adult Education Paraprofessional

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Data entry: Assessment

- Initials for assessment
  - Person who administered the assessment
  - Must match the staff person's name as entered in Staff Details section

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Data entry: corrections education

- Adult Details
  - Residence = Institution
  - Ex-offender = No
  - If "Reason for leaving" is "Release from incarceration," should also have date in "Incarceration Release Date"
- Class/Group/Pair
  - Contract-Program Component = Institutional

Data entry: optional items on Adult Detail

- Reason for Leaving: enter if known
- PA CareerLink Referral: If the student accessed your services through the PA CareerLink, select Yes

2019-20 grants: 054 and 099

- Family Literacy 054 and State Leadership 099: renewal grants/1-year grant contract
  - Narrative: Copy and paste from 2017-18 grants
  - Applicant Information and budget: update to reflect 2019-20 activities
  - Requires authorized sign off/signature page
- Actual award amounts TBD

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2019-20 grants: 064 and 061

- Year 2 of 4-yr (064) or 2-yr (061) contract
- eGrants
  - No Narrative section: Narrative from grant competition binding for duration of contract
  - Agency Information: update for 2019-20
  - Budget: update for 2019-20
    - Local match
      - Has its own section
      - Must identify if cash or in kind

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2019-20 grants: 064

- Awards
  - Funding notification will be sent by June 1
  - Level funding, same contracted enrollment
  - Possible conditions on the grant based on
    - Actual enrollment using data entered by 4/15
    - % of students who had been posttested who had an EFL gain using data entered by 4/15
    - Optional Tutoring Program: conditions based on number of tutors, pairs and groups as compared to the number proposed in the grant

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2019-20 grants: 061

- Level funding, same contracted enrollment
- Must address all issues identified by the advisors
- Participation in required PD

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For more information on the adult basic and family literacy education programming, please visit PDE's website at www.education.pa.gov

The mission of the department is to academically prepare children and adults to succeed as productive citizens. The department seeks to ensure that the technical support, resources and opportunities are in place for all students, whether children or adults, to receive a high quality education.

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