

Tutor Observation Checklist

Prior to observing a tutoring session meet with the tutor to discuss what he/she would like you to observe and provide feedback on. During the observation, focus on the sections and statements in this checklist that pertain to the tutor's request.

Strongly Agree = 5 Agree = 4 Neutral = 3 Disagree = 2 Strongly Disagree = 1 Not applicable = NA

1. Tutor demonstrated beliefs, behaviors and practices that are supportive of adult learners.

- Fostered learner-centered instruction.
- Demonstrated empathy, patience, and support.
- Demonstrated cultural awareness and sensitivity.
- Addressed learners' with learning difficulties.
- Accommodated adult learners' multiple learning styles.
- Understood demands of adult roles and responsibilities as workers, parents, citizens.

5	4	3	2	1	NA

2. Tutor modeled instruction in a manner conducive to learner interaction.

- Encouraged learners to share their knowledge and skills.
- Acknowledged and utilized the knowledge that adults bring to learning.
- Encouraged adult learners to voice their opinions.
- Modeled the sharing of knowledge and skills.

5	4	3	2	1	NA

3. Tutor modeled reinforcement of positive attitudes toward learners' potential for success.

- Held high expectations for learner achievement.
- Challenged learners to go beyond their perception of their own limitations.
- Met learners where they are and fostered their potential for change and growth.
- Developed within each learner a sense of his/her talents, progress and ability.
- Encouraged adult learners to practice self-evaluation and strive for continual improvement.

5	4	3	2	1	NA

4. Tutor indicated proficiency in the subject area in which he/she provided instruction.

- Demonstrated knowledge of current materials appropriate for adults.
- Demonstrated knowledge of current methods appropriate for adults.
- Used current methodologies and procedures specific to the content area.

5	4	3	2	1	NA

5. Tutor taught ways to design instructional plans.

- Utilized a learning plan – was prepared.
- Used bias-free language and materials.
- Utilized an appropriate variety of instructional techniques.
- Organized a sequential plan of instruction – was organized.

5	4	3	2	1	NA

6. Tutor modeled encouragement of critical thinking.

- Motivated learners to solve problems.
- Related learning opportunities to current concerns and issues.
- Used questioning techniques to stimulate critical thinking.
- Encouraged creative thought and expression

5	4	3	2	1	NA

7. Tutor demonstrated methods and tools used for informal assessment.

- Continually checked for learning.
- Informally assessed learners' understanding.
- Used the results of informal assessment to modifying presentation.

5	4	3	2	1	NA

What I like most about the session:

Based on the conversation with the tutor prior to the observation, I feel the tutor could benefit from:
